



NORTH WEST (OUTER) AREA COMMITTEE

**Meeting to be held in the Civic Hall, Leeds on
Monday, 25th February, 2008 at 2.00 pm**

MEMBERSHIP

Councillors

B Anderson	-	Adel and Wharfedale
J L Carter	-	Adel and Wharfedale
C Fox	-	Adel and Wharfedale
S Andrew	-	Guiseley and Rawdon
J Bale	-	Guiseley and Rawdon
G Latty	-	Guiseley and Rawdon
A Barker	-	Horsforth
B Cleasby	-	Horsforth
C Townsley (Chair)	-	Horsforth
C Campbell	-	Otley and Yeadon
R Downes	-	Otley and Yeadon
G Kirkland	-	Otley and Yeadon

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A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p>	
2			<p>EXCLUSION OF PUBLIC</p> <p>To identify items where resolutions may be moved to exclude the public</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p>APOLOGIES FOR ABSENCE</p>	

Item No	Ward	Item Not Open		Page No
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair</p>	
7			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To receive and approve the minutes of the previous meeting held on 10th December 2008.</p>	1 - 8
8			<p>WELL-BEING BUDGET REPORT (EXECUTIVE FUNCTION)</p> <p>To consider a report of the Director of Environment and Neighbourhoods on the current position statement on the well-being budget, details of proposed projects and small grant applications received to date and project monitoring information.</p>	9 - 18
9			<p>STREETSCENE UPDATE (EXECUTIVE FUNCTION)</p> <p>To consider a report of the Director of Environment and Neighbourhoods on progress in relation to Streetscene.</p>	19 - 28
10			<p>KEY MESSAGES FROM AREA COMMITTEE SUB GROUPS AND FORUMS (EXECUTIVE FUNCTION)</p> <p>To consider a report of the Director of Environment and Neighbourhoods updating the meeting on feedback from the sub groups and the ward forums that have taken place since the last meeting.</p>	29 - 32

Item No	Ward	Item Not Open		Page No
11			<p>AREA MANAGER'S REPORT (EXECUTIVE FUNCTION)</p> <p>To consider a report of the Director of Environment and Neighbourhoods on the Area Manager's Report</p>	33 - 36
12			<p>DATE AND TIME OF NEXT MEETING</p> <p>Monday 14th April 2008 at 2.00pm (venue to be confirmed)</p>	

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Agenda Item 7

NORTH WEST (OUTER) AREA COMMITTEE

MONDAY, 10TH DECEMBER, 2007

PRESENT: Councillor C Townsley in the Chair

Councillors B Anderson, S Andrew, J Bale,
C Campbell, R Downes, C Fox, G Kirkland
and G Latty

48 Chair's Opening Remarks

The Chair welcomed everyone to the December meeting of the North West (Outer) Area Committee held at Greenacre Hall, New Road Side, Rawdon.

49 Declaration of Interests

The following personal declarations were made:-

- Councillor R Downes in his capacity as Chair of the West Yorkshire Passenger Transport Authority in relation to cuts to bus services on the A65 (Agenda Item 7) (Minute 53(a) refers)
- Councillor G P Kirkland in view of him owning a house which was located within Otley Conservation Area (Agenda Item 7) (Minute 51 refers)
- Councillor C Townsley in view of the beer mat project idea being pioneered by him following a recent visit to licensed premises where the idea had been introduced (Agenda Item 12) (Minute 58 refers)

50 Apologies for Absence

Apologies for absence were received on behalf of Councillor A Barker, Councillor J L Carter and Councillor B Cleasby.

51 Open Forum

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period for members of the public to make representations or ask questions on matters within the terms of reference of the Area Committee.

In summary, specific reference was made to the following issue:

- Conservation Area Appraisals

Clive Woods, Aireborough Civic Society raised his concerns that Leeds City Council had not conducted a review, to date of Conservation Areas, in particular the Guiseley area, which was in need of reviewing as a matter of urgency.

The Chair responded and outlined the current funding arrangements for Conservation Areas and following a brief discussion it was agreed that North West Area Management would consider including a review of Conservation Areas within the **Area Delivery Plan**.

52 Minutes of the Previous Meeting

RESOLVED – That the minutes of the previous meeting held on 5th November 2007 be approved as a correct record.

53 Matters Arising from the Minutes

(a) Cuts to Bus Services on the A65 (Minute 37(a) refers)

Jane Pattison, North West Area Management informed the meeting that a letter had been sent to **Metro** seeking a full review of bus services within the North West (Outer) area with proper consultation. It was noted that, to date, no response had been received.

Councillor R Downes, in his capacity as Chair of the West Yorkshire Passenger Transport Authority responded and agreed to follow up the letter on behalf of the Area Committee. He informed the meeting that a public meeting had been recently held on **bus service cuts** with another meeting planned in January 2008.

Specific reference was made to the new Yeadon Forum and Councillor R Downes agreed to consult with his colleagues at Metro to ensue that any future changes to bus services would be channelled through this forum and other forums of the Area Committee with a view to improving consultation on this issue.

Councillor J Bale and Councillor G Latty made reference to the need for an officer to co-ordinate this role and that problems arose when Metro failed to provide any feedback when attending public meetings.

Councillor C Campbell commented that **First Bus** often failed to promote their bus services and that any form of promotion should be seen as a key factor to their tendering agreement.

Following discussions it was agreed that Metro should, in future, convey any changes to bus services or changes in policy through North West Area Management.

(b) Horsforth Cemetery (Minute 37(b) refers)

The Chair informed the meeting that he had received an email from Ann Badura conveying her thanks to all concerned for the work undertaken at Horsforth Cemetery following her concerns expressed at the last meeting of the Area Committee.

Councillor G P Kirkland made reference to Yeadon Cemetery and following a recent visit to the cemetery he confirmed that the

complaints received were justified and that urgent attention was required in relation to a number of headstones that were facing down, together with general grass cutting/maintenance works.

(c) Pool Conservation Area (Minute 37(d) refers)

Councillor C Fox made reference to the above issue and enquired on the progress with regards to Pool becoming a Conservation Area in view of the fact that the Planning Section were now in possession of the required documentation.

Jane Pattison, North West Area Management responded and informed the meeting that to date no response had been received from the Director of City Development to a letter sent following the last meeting.

Following discussions, it was agreed that North West Area Management pursue with the Director of City Development seeking the reasons why there had been a delay with regards to progressing this issue.

(d) Woodside Quarry Update (Minute 41(a) refers)

The Chair referred to the above issue and informed the meeting that he was currently awaiting a date from the Lord Mayor's Secretary following which a meeting would then be arranged between Councillor B Cleasby, Paul Gough and himself to discuss the Woodside Quarry Update report in more detail.

54 Area Management Review

The Director of Environment and Neighbourhoods submitted a report outlining changes to Area Committee responsibilities and working arrangements previously agreed at the Council's Executive Board on 14th November 2007.

Appended to the report was a copy of the document entitled 'Area Management Review' previously considered at the Executive Board meeting held on 14th November 2007 for the information/comment of the meeting.

Jason Singh, North West Area Management presented the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- the 'extra' responsibilities facing the Area Committee and the need to create an 'Executive' (i.e. one Member from each ward) to deal with important/urgent issues that arise in between Area Committee meetings
- clarification of how many Community Centres there were under the former Learning and Leisure portfolio
(The Acting Area Manager responded and confirmed that a report on Community Centres would be presented to the Area Committee in the near future)

- the need for a clearer vision/or priorities under the **Children and Young People** portfolio and in respect of the **Leeds Joint Area Review (JAR)** (*The Acting Area Manager responded and agreed to liaise with the Locality Enabler, Children's Services with a report back on progress*)
- the need for the Area Committee to engage with young people and to have a joined up thinking approach between the Youth Service/Police
- reference to the increased development within the North West (Outer) area and to look at requesting developers to commit to greater contributions to **public realm**, together with reviewing **Section106 monies**
- clarification of the staffing arrangements to support the proposed changes
- reference to the tariff and the legal implications involved with a need to revise the **Local Development Framework**
- clarification of how the Area Committee would engage with Parish and Town Councils under the proposed changes

RESOLVED –

- (a) That the contents of the report and appendices be noted.
- (b) That further reports on Area Delivery Plan preparations, Local Children and Young People Plans and local partnership working arrangements be submitted to future meetings of the Area Committee for discussion.
- (c) That in relation to the next steps, this Committee notes a programme of briefings for Elected Members to be arranged in 2008 to help prepare Members for the new responsibilities that would come under the remit of the Area Committee.

55 Key Messages from Area Committee Sub Groups and Forums

The Director of Environment and Neighbourhoods submitted a report updating the meeting on feedback from the sub groups and the ward forum that have taken place since the last Area Committee meeting.

Jane Pattison, North West Area Management presented the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- the need for the Area Committee to be supplied with further information on the revised street cleaning cycles and for an officer from Streetscene to be in attendance at the next meeting in February 2008
- the need for a hard copy of the street cleaning cycles pack to be available to Members upon request

RESOLVED –

- (a) That the contents of the report be noted.
- (b) That in relation to the revised street cleansing cycles previously discussed at the Streetscene Sub Group meeting, North West Area Management be requested to invite an officer from Streetscene to attend the next meeting in February 2008 to outline the new arrangements in more detail.

56 **Town and District Centre Regeneration Update**

The Director of Environment and Neighbourhoods submitted a report providing an update on the current position of the Town and District Centre proposals for Otley and Yeadon.

Jane Pattison, North West Area Management presented the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- clarification of why the Otley and Yeadon schemes had taken so long
- the need for any slippage dates to be notified to Ward Members
- the need to ensure that there was minimal disruption to market traders and the general public
- clarification of whether Highways would adopt the works undertaken on Yeadon High Street / Otley Market Place
(The Committee noted that Highways had given their assurances that the works would be adopted)
- clarification of the current position in relation to advertising the relevant planning applications for Yeadon High Street and Otley Market Place and the need for a progress report on this issue

RESOLVED –

- (a) That the contents of the report be noted.
- (b) That in relation to advertising the relevant planning applications for Yeadon High Street and Otley Market Place, North West Area Management be requested to investigate the current position with a report back on progress at the next meeting.

57 **Designated Public Places Order (DPPO) Update Report**

Referring to minute 46 of the meeting held on 5th November 2007, the Director of Environment and Neighbourhoods submitted a report providing an update in relation to the DPPOs for North West Outer Town Centres.

Zahid Butt, North West Area Management presented the report and responded to Members' queries and comments.

A brief discussion ensued on the contents of the report and appendices with specific reference to the clarification of those areas that may have been excluded and on a need to review the process.

RESOLVED –

- (a) That the contents of the report and appendices be noted.
- (b) That the progress made in relation to the implementation of the **Guiseley and Horsforth Designated Public Places Orders** be noted.
- (c) That the progress made in relation to the **Yeadon and Otley Designated Public Places Orders** be noted.
- (d) That a further progress report on this issue be submitted to the next meeting.

58 Well-Being Budget Report

Referring to Minute 39 of the meeting held on 5th November 2007, the Director of Environment and Neighbourhoods submitted a report on the current position statement on the well-being budget, details of proposed projects and small grant applications received to date.

Detailed discussion ensued on the contents of the report and appendices.

RESOLVED –

- (a) That the contents of the report and appendices be noted.
- (b) That this Committee notes the current position of the Well-being budget as detailed in Sections 1.0 and 2.0 of the report now submitted.
- (c) That the following projects as outlined in Section 4.0 of the report be dealt with as follows:-

<u>Name of Project</u>	<u>Name of Delivery Organisation</u>	<u>Decision</u>
Otley Chevin Forest Park-Access Improvements and car park resurfacing	Learning and Leisure, Leeds City Council	(a) Agreed £20,000 Capital (£5,000 per ward) (b) That North West Area Management be requested to liaise with Learning and Leisure with a view to submitting a well-being application for re-surfacing works to the car park at Golden Acre Park for consideration at the next meeting in February 2008.
The Outreach Project	Behind Closed Doors	(a) Agreed £7,000 Revenue (£2,730 for Guiseley and Rawdon, £2,240 for Otley and Yeadon, £1,540 for Adel and Wharfedale, £490 for Horsforth) (b) That North West Area Management be requested to forward a letter to the organisation conveying the views of this Committee in respect of their future

funding requirements

Horsforth Pubwatch	Area Management/ Horsforth Pubwatch			Agreed £700 Revenue
Yeadon Westfield Junior School Cycle Shelter	Yeadon Westfield Junior School			Agreed £1,950 Capital
Horsforth Additional Policing	West Police	Yorkshire		Agreed £5,000 Revenue
Guiseley Additional Policing	West Police	Yorkshire		Agreed £5,000 Revenue

- d) That the small grants as outlined in Section 5.1 of the report be noted.

59 Date and Time of Next Meeting

Monday 25th February 2008 at 2.00 pm in the Civic Hall, Leeds

(The meeting concluded at 3.40 pm)

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Report of the Director of Environment and Neighbourhoods

North West (Outer) Area Committee

Date: 25th February 2007

Subject: Well-Being Budget Report

<p>Electoral Wards Affected:</p> <p>All</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>
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Council Function	<input type="checkbox"/>	Delegated Executive Function available for Call In	<input checked="" type="checkbox"/>	Delegated Executive Function not available for Call In Details set out in the report	<input type="checkbox"/>
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Executive Summary

This report provides the Area Committee with a current position statement on the well-being budget, details of proposed projects and small grant applications received to date and project monitoring information.

1.0 Background

- 1.1 At the April 2007 meeting Members were informed of the allocations of £195,880 (£48,970 per ward) revenue funding for 2007/08 financial year and £104,601 capital funding (£26,150 per ward) for the period April 2007 to 31st March 2008.
- 1.2 In addition at the April meeting of the Executive Board, a one-off payment of £50,000 (£12,500 per ward) was allocated to each Area Committee.

2.0 2007/08 Allocation

- 2.1 At the April 2007 Area Committee meeting, Members agreed in respect of small grants that a budget of £12,000 be allocated (£3,000 per ward) from the total 2007/08 revenue allocation for outer north west. The amount per ward to be increased as required.
- 2.2 The following table details the small grants allocations per ward for 2007/08, the total spend on small grants to date and the balance remaining:

Ward	Allocation	Details of spend	Balance remaining
Adel & Wharfedale	£3,000	WYP Autumn Burglary Initiative - £125 Organisation of the Iraqi Community - £62.50 Arthington Cricket Club - £500	£2,312.50
Guiseley & Rawdon	£3,000	WYP Autumn Burglary Initiative - £125 Tranmere Park Primary Fence - £500 Organisation of the Iraqi Community - £62.50 Rawdon Over 55 Exercise Group - £500	£1,812.50
Horsforth	£3,000	Hollybush Healthy Walking Project - £500 WYP Autumn Burglary Initiative - £125 Organisation of the Iraqi Community - £62.50 Horsforth Gala Committee - £500	£1,812.50
Otley & Yeadon	£3,000	The Big-Hoo-Ha Company - £500 Otley Community Play Association - £500 Otley Town Centre Cycle Race 2007 - £500 Otley Little Theatre Project - £500 Oriental Dance Group Ashfield Primary - £71.00 Leeds Irish Arts Foundation - £250 Organisation of the Iraqi Community - £62.50 Courthouse Project Volunteers Showcase -£436 WYP Autumn Burglary Initiative - £125	£55.50

- 2.3 At the July Area Committee meeting, Members agreed a budget of £4,000 to be allocated to community skips. To date, £1,710 has been spent and there is £2,290 available for the remainder of the financial year.
- 2.4 Following projects agreed at the last meeting in December a total of £137,047 remains available for supporting revenue priorities and £67,318 for capital priorities in this year's Area Delivery Plan.(ADP)
- 2.5 The following table details the total available revenue for 2007/08, the total spend to date in 07/08 and the balance remaining:

Ward	2007/08 allocation + c/f 2006/07	Total revenue spent 07/08	One-off allocation of £50,000	Balance Remaining
Adel & Wharfedale	£50,893	£7,021	£12,500	£56,372
Guiseley & Rawdon	£44,044	£40,476	£12,500	£16,068
Horsforth	£44,617	£23,014	£12,500	£34,103
Otley & Yeadon	£45,125	£27,121	£12,500	£30,504

- 2.6 The following table details the capital allocations per ward for 2007/08, total capital spend to date and the balance remaining:

Ward	2007/08 allocation +c/f 2006/07	Total capital spent 2007/08	Balance Remaining
Adel & Wharfedale	£46,742	£31,533	£15,209
Guiseley & Rawdon	£26,950	£5,000	£21,950
Horsforth	£51,674	£34,000	£17,674
Otley & Yeadon	£19,435	£6,950	£12,485

3.0 Well-Being Monitoring

- 3.1 The Area Committee commissions projects to provide agreed outcomes as detailed in the Area Delivery Plan 2007/08 and all organisations are asked to deliver their schemes in line with an agreed Project Statement. The monitoring process assists the performance management of the Area Delivery Plan and the accountability of projects to the Outer North West Area Committee.

4.0 Well Being Projects 2007/08

- 4.1 The priorities for the coming year are contained within the Area Delivery Plan for 2007/08 which was agreed at the April 2007 Area Committee meeting.
- 4.2 Details of new expressions of interest requesting funding from the well-being budget are outlined here. The Area Committee is asked to consider each project.
- 4.3 **Name of Project:** Neighbourhood Conflict Resolution

Ward Affected: All outer wards

Name of delivery organisation: Leeds Community Mediation Service (LCMS)

Amount Requested: £4,758 (£1,189.50 per ward, revenue)

This project is exclusively for residents of outer North West Leeds, looking specifically at owner occupiers and tenants of private rented accommodation. The project will deliver a free community mediation service to residents who are in dispute with their neighbours in 2008-2009. The funding will deliver 60 hours of mediation service (6 cases as an average case is 10 hours) and will work with approximately 24 people who will benefit from this scheme. Julia Edmonds from LCMS will attend the Area Committee to answer any questions Members may have regarding the application.

- 4.4 **Name of Project:** Greenfingers Leeds

Ward Affected: Horsforth

Name of delivery organisation: Horsforth Live at Home Scheme

Amount requested: £4,000 (revenue)

Funding is required to re-establish the 'Greenfingers Leeds' scheme which provides elderly members of the community with access to a gardening subsidy. For each month of the growing season (March to October inclusive), each participating member will be visited by a gardener for up to 2 hours a month (16 hours a year in total). The gardener then deducts £4 per hour (the value of the subsidy), from the cost of the work and requests the balance of the charges due direct from the member. On this basis, the scheme has historically supported the maintenance work of 110 gardens, assisting around 140 elderly and vulnerable members of the Horsforth community.

- 4.5 **Name of Project:** Self-watering system
Ward Affected: Guiseley and Rawdon
Name of delivery organisation: Guiseley in Bloom
Amount requested: £1,000 (revenue)

The funding requested will enable the continued operation of the self-watering system which is integral to the success of Guiseley in Bloom's displays. Some of the funding will be used to cover costs associated with resoiling planters thereby ensuring that planting is as effective as possible.

- 4.6 **Name of Project:** Horsforth St Margaret's Scout and Guide HQ window replacement
Ward Affected: Horsforth
Name of delivery organisation: St Margaret's Scout and Guide Association
Amount requested: £3,560 (capital)

The project will improve the meeting and play environment for the benefit of the users through the replacement of windows at St. Margaret's Scout and Guide HQ on New Road Side, Horsforth. The new windows will help to reduce the amount of heat lost and therefore reduce energy bills.

- 4.7 **Name of Project:** Horsforth Conservation Area Review
Ward Affected: Horsforth
Name of delivery organisation: Conservation Team, City Development
Amount requested: £12,000 (revenue)

The project will review the Town Street and Newlay conservation areas in Horsforth. The process to review the area will take approximately 15 weeks per conservation area. The project will be delivered by conservation officers working in conjunction with the local community. A Horsforth Design Statement is currently being developed by members of the community that involves detailing the unique characteristics of areas in Horsforth. Conservation area reviews would complement this work.

- 4.8 **Name of Project:** Orchardgate Toilet Project
Ward affected: Otley and Yeadon
Name of delivery organisation: Otley Town Council
Amount requested: £10,000 (capital)

This project is to refurbish the Orchardgate toilets in Otley and take the ownership of the toilets from a private company, into public ownership, thereby improving the public service to the residents and visitors of Otley. The toilets will be leased to Otley Town Council from a London based equity company on a peppercorn rent.

The toilets will be refurbished and new hand driers and turn-styles will be installed which are secure and will assist in stopping any theft. The tiling and the windows will be repaired and baby changing facilities introduced. Water saving urinals and cost saving lighting controls will help reduce running costs by a considerable margin. With reduced costs, better hours, better cleaning regimes and better entrance controls which collect the full income, the project will be run as cost neutral.

4.9 Name of Project: Pool Conservation Area Proposal

Ward affected: Adel & Wharfedale

Name of delivery organisation: City Development

Amount requested: £6000 (revenue)

Conservation Areas provide details on the quality and character of an area and proposals for its protection and environment. The community of Pool recently carried out a study of the area and submitted the relevant documentation to the Development Department. In order for the proposal to progress and for the area to become designated as a conservation area, time will have to be allocated to this project by staff from the Conservation Team within the Sustainable Development Unit. Resources are required so that a temporary member of staff can be recruited to the team who can carry out this additional work. Whilst resources can be allocated to this project now, the work will not commence until financial year 2009/10.

5.0 Small Grants

5.1 The following small grant applications are not included in the above table and are presented for information:

- Otley Carnival 2008 - £500 (to be allocated out of next years budget)
- Horsforth Minibus Fund – £500
- Operation Peacock (pest control team) - £400 (Guiselley & Rawdon)

6.0 Recommendations

6.1 Members of the Outer North West Area Committee are requested to:

- Note the current position of the well-being budget as set out at 1.0 and 2.0
- Consider and agree the projects as outlined at 4.0
- Note the small grants as detailed at 5.1

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PROJECT TITLE	LEAD ORGANISATION	OUTCOME / COMMENTS
<p>Corner of High Street/Victoria Avenue, Yeadon</p>	<p>Highways Services, Leeds City Council</p>	<p>Contractors are to be used to carry out the improvements on the High Street and corner of Victoria Avenue. Awaiting a proposed start date for the works from Highways.</p> <p>£2,463 capital</p>
<p>Launch of the new Holt Park Library</p>		<p>The project aimed to attract at least 400 people to the events over the month, the full programme of events was delivered attracting 448 people.</p> <p>For the period October – December,</p> <ul style="list-style-type: none"> - Overall lending issues increased by 10.1% with increases in Children’s Fiction of 34.9%, Children’s Non-Fiction of 15.9% , Adult Non Fiction of 15%, audio visual loans increased by 11.7%, World Language loans increased by 50%. - Visitor figures increased by 27.5%. <p>The Library now has a teenage readers group running weekly in the Library in partnership with Ralph Thoresby School and they are looking to introduce a teenage writers group.</p> <p>There has been an increase in the uptake of Learning sessions. 34 learning sessions were run in the first quarter and sessions have been reintroduced to the OPAL group.</p> <p>£1650 revenue</p>
<p>OPAL Volunteer Co-ordinator</p>	<p>Older People’s Action in the Locality</p>	<p>This project started in Nov 07, To date, four volunteers have been recruited. They have all received induction training and CRB (Criminal Record Bureau) checks have been completed. One further person is currently going through the volunteer recruitment process.</p> <p>Two ‘drop-ins’ have been established in Adel and Bramhope and are occurring each month.</p>

PROJECT TITLE	LEAD ORGANISATION	OUTCOME / COMMENTS
		<p>Three further 'drop-in' centres are being advertised to start in March. Two volunteer support meetings have been held.</p> <p>£4,584 revenue</p>
2 nd Otley Scout Group HQ - refurbishment		<p>The electrical system has been updated and the ceiling replaced. Further works have been undertaken to improve the floor and front porch.</p> <p>£5,000 capital</p>
DPPO in Horsforth	North West Area Management	<p>This project was completed in Q3, when the DPPO came into effect on 1st December 2007, providing the local police with the powers to intervene in problematic cases of street drinking.</p> <p>A further wellbeing application from West Yorkshire Police, to fund additional policing and enforce the DPPO was approved by the Area Committee in December 2007.</p> <p>£3,242 revenue</p>
DPPO in Guiseley	North West Area Management	<p>This project was completed in Q3, when the DPPO came into effect on 1st December 2007, providing the local police with the powers to intervene in problematic cases of street drinking.</p> <p>A further wellbeing application from West Yorkshire Police, to fund additional policing and enforce the DPPO was approved by Area Committee in December 2007.</p> <p>£2,665 revenue</p>
Horsforth Pubwatch Beer Mats	North West Area Management	<p>This project was completed in Q3. 10,000 beer mats were produced for establishments who are members of Horsforth Pubwatch. The beer mats informed drinkers of a 'barred from one, barred from all' policy which operates between licensed premises in the area. The beer mats</p>

PROJECT TITLE	LEAD ORGANISATION	OUTCOME / COMMENTS
		<p>also publicised the new DPPO operating in the area from 1st December.</p> <p>£700 revenue</p>
Building the future: Extension to St Margaret's Church	St. Margaret's Horsforth Parochial Church Council	<p>Awaiting comments</p> <p>£20,000</p>
ANPR (Automatic Number Plate Recognition)	West Yorkshire Police	<p>This project has been operational from the start of this financial year.</p> <p>West Yorkshire Police have used the ANPR camera for intelligence gathering, and for providing information on the movement of known vehicles and offenders. West Yorkshire Police are currently training Special Constables in the use of ANPR so that they can attend at the Leedswatch control room.</p> <p>£20,033 capital & £3,510 revenue</p>
Replacement of condemned central heating system	Adel & Ireland Wood Community Association	<p>This project has been completed in Q3 and carried out at the original quoted price. The installation of the boiler took a little longer than expected but now that it is fully working it has transformed the premises.</p> <p>£6,433 capital</p>
Otley and Yeadon Community Sports Project, West Busk Lane	Sport and Active Recreation, Leeds City Council	<p>A cricket pitch (installed synthetic type called flix) and a youth shelter has been installed on the centre of West Busk Lane in Otley. Full size goal posts are to be installed at a later date. A goal end has been installed at Hawthorne Crescent in Yeadon.</p> <p>During the summer of 2007 a four week multi-sports summer camp programme was delivered on site at West Busk Lane with a total of 146 young people attending.</p> <p>£8,374 capital</p>

PROJECT TITLE	LEAD ORGANISATION	OUTCOME / COMMENTS
Police Motor Cycles	West Yorkshire Police	Awaiting comments £9,500



Originator: Paul Sanderson

Tel: 0113 2146542

Report of the Director of Environment & Neighbourhoods

North West (Outer) Area Committee

Date: 25 February 2008

Subject: Streetscene

Electoral Wards Affected:

Otley & Yeadon
Adel & Wharfedale
Guiseley & Rawdon
Horsforth

Specific Implications For:

Equality and Diversity
Community Cohesion
Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This report provides an update on the performance of the sections of the City Services Department, including Street Scene Services, Enforcement, Graffiti Removal and Drug Waste Collections as operated in the Outer North West Area.

It also includes a comprehensive Service guide.

Purpose of this report

The report covers all working practices, Labor, plant and vehicles that are employed within the Outer North West Area.

North West Area Domestic & Recyclable Waste Statistics Outer

- Otley / Guiseley
- Cookridge / Weetwood
- Yeadon / Rawdon
- Horsforth

The above areas are serviced by 13 domestic refuse vehicles in total which includes 3 dedicated recycling Vehicles.

Because of the size of each area it was not always possible to dedicate a vehicle to each ward due to the number of properties.

In order to ensure that the areas are serviced as efficiently as possible a G.I.S (graphical information system) was used to lay out the most cost effective routes. This would take in the number of properties that could be serviced over the 6 day working week also allowing traveling time to and from site and the tipping facilities we use.

The total numbers of properties for domestic waste are:

Otley / Guiseley	13225	100%
Cookridge / Weetwood	12695	100%
Yeadon / Rawdon	8814	100%
Horsforth	7248	100%

Total tonnage for the above wards over a 6 day collection period is approximately 420 tons or 60.tons per ward average. Please note these weights can fluctuate on a week to week basis.

This work is divided between the domestic waste vehicles at approximately 8164 properties per week at an average of 1360.6 properties per day also covering areas out side the North West Outer

The total number of properties for green recyclable waste:

Otley / Guiseley	11847	89.6%
Cookridge / Weetwood	11726	92.36%
Yeadon / Rawdon	8512	96.57%
Horsforth	7201	99.35%

Total tonnage for the above wards over a 6 day collection period is approximately 197.48 of Recyclable Waste

This work is divided between 2.33 recycling vehicles over a four week collection rota

This equates to approximately 4055.15 properties per week.

Please note that one of these vehicles only does a small percentage of work in the above areas.

The percentage for green waste is lower then that of the domestic waste this is due to customer non participation or where bins have been removed due to misuse .We have an ongoing education programme in these areas to encourage residents to use this scheme and are confident these figures will improve considerably.

The total number of properties for Garden recyclable waste:-

Cookridge/Weetwood	4200	35.81%
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This work is serviced by 1 refuse truck and collected fortnightly and equates to 700 bins per day.

Is presently on a trail period to establish need and viability

During the periods October – December we undertake a de-leafing programme this involves hiring in a 26 ton RCV (refuse collection vehicle) adapted to take a 500cc Overton Mosquito leaf suction machine and a 5 person crew.

During this period there is also a dedicated Johnson 500 pavement sweeper & Johnson 800 road sweeper these vehicles are also equipped with a suction hose facility. The area most affected by leaf fall is Adel / but all areas do encounter some difficulties.

Between October 20th – December 21st approximately 476 tons of leaves were removed these were then taken to Esholt waste treatment facility as a joint partnership with Yorkshire water and made into industrial compost and fertilizer to be used on farms.

North West Outer Area

Streetscene Services



LEEDS

CITY COUNCIL

Resources/Coverage Details

Outer North West Bulk Team

(Assistant Area Manager/Area Manager)

(Driver + 1) Transit caged vehicle. (Paul Brady ,Phil Varley)
This vehicle covers the North West Area incorporating Otley/Yeadon, Guiseley, Rawdon,Weetwood,Cookridge,Horsforth caged vehicle. The prime function of this vehicle is to proactively identify and remove any illegal dumping and also respond to reported incidents .In addition to this they also delitter areas of concern clearance of ginnels.

Other Staff assigned to this area:

Cast Team (9)

(Assistant Area Manager/Area Manager)

(Driver + 2) Transit caged vehicle. (Mick Barrow , Paul Darlow , Paul Tolhurst)
This is multi tasking team responsible for any street cleansing issues in the North West Outer
They work on a list of daily maps taking into consideration the areas of concern from the ward councilors.
During the leaf fall season this team collected over 90 tons from the Outer North West Area.

Other Staff assigned to this area:

Beatsweepers

A Dunne	Otley Town Centre
C Chigumara	Guiseley/Yeadon Main shopping Areas
R Powell	Rawdon/Yeadon Main Shopping Areas
G Squires	Horsforth All shopping Areas
G Sanderson	Cookridge/Adel and Holt Park shopping areas

Side Loader Teams

(Driver + 1) Transit caged vehicle. (Pete Wilson , Dave Rowson)
This is dedicated team collecting all Litter Bins bags in the Outer West Area

**North West Outer
Mechanical Sweeping
(Roads & Footpaths)**

(Assistant Area Manager/Area Manager)

All the roads and footpaths are swept on a predetermined schedule.

The frequency of sweep varies. They are swept either weekly - 3 weekly – 6 weekly or 12 weekly.

The North West as been allocated 1 Road Sweeper (RSC) & 2 Pavement sweepers (S/K's) these vehicles are deployed 7 days per week on a shift pattern.

RSC1 K Shuttler / S Wilson

SK1 P Jackson / P Gill

SK2 C Smith / J Rafferty

Other city wide resources deployed in the North West

Arterial Routes Team

(Paul Sanderson – lead officer)

(Driver + 3) LGV Long Wheel Based Sign Wagon to carry all equipment for Chapter 8. + All cutting tools / hand tools / High definition signage for traffic managements.

This team was set up 18 months ago to cleanse and improve the main arteries into Leeds
The team have cleansed and cut back to existing site lines over 300 miles of roads since they first started.

The teams do all their own chapter 8 signing and coning for high speed roads as required by present Government legislation. Once all Health Safety requirements are addressed they then proceed to cut back grass verges and vegetation to original site lines.

This includes the removal of free growing saplings which have become very large over the years.

Overgrown footways are chopped back by hand to original widths this can mean the team digging out 5 to 8 tons of vegetation by hand and loading to their wagon for disposal.

Arterial routes in the North West Outer:-

A660 from Otley to Lawnswoods Roundabout

A6120 from King Lane to Lawnswood

A65 from inner ring road to Leeds Boundary

Otley Bypass

Pool Bank

Car Parks Cleansing Team (City Wide)

(Assistant Area Manager/Area Manager)

All LCC owned car parks are routinely cleansed following a pre-defined schedule (approx every 4 weeks)

Autumn Leaf Clearance

(Assistant Area Manager/Area Manager)

Additional resources are deployed at the peak leaf fall periods to assist in the tree lined areas in the North West Outer area.

Britain in Bloom Activities

(Assistant Area Manager/Area Manager)

We target the areas identified as entrants to this prestigious competition, and deploy appropriate resources, in conjunction with the organizers.

Many of our wards have been awarded Gold, Silver and bronze medals

Environmental Enforcement

(David Gommersal)

All incidents of Flytipping, trade waste problems, repeat retailer, shop keeping or takeaway littering problems should be sent to David Gommersal who will handle the issue.

Highways Enforcement

(Wan Malchi)

All incidents of Highways fly posting, illegal advertising, overhanging hedges, etc to be forwarded to Wan Malachi, who will handle the issue.

Events

(Assistant Area Manager/Area Manager)

The North West Outer hosts some events which attracts many visitors and can cause litter related problems.

Victorian Fair, Otley. Horsforth Gala,

While the actual area of the event is cleansed by the event organizer the Streetscene Service needs to keep a calendar of such events and ensure that street cleansing service is provided to pick up any consequential problems in the surrounding areas.

Otley been an old Market Town stills holds a very successful Market and we deploy extra resources 3 times a week.

To clear the market and litter left by the many residents who attend.

Graffiti/needle removal

(Frieda Haley)

All incidents of Graffiti/needle to be reported to Frieda Haley.

Grass Cutting

(R Foyle/Mike W Cox)

Verges done by Glendale, Roundabouts by Park & Countryside. Reports of failure/complaint should be referred to Mike W Cox who is responsible for the monitoring team. Roger Foyle is the lead officer

Gully emptying

(Assistant Area Manager/Area Manager)

Citywide programme for gully cleansing scheduled for cleansing every 8 months. Additional to this service we have 2 dedicated teams who service gullies which are prone to flooding during heavy downpours. These gulleys are scheduled to be serviced at 2 month intervals.

Household Waste Sort Sites

(Glenn Maude)

The sites at **Milner Road, Eller Gill** accept only household waste. No vans except Wednesdays and Saturdays on Site staff and Supervisors are there to help and advise

Public Toilets

(Frieda Haley)

Primary link is Frieda Haley – Roger Foyle is the lead officer. Sites to be serviced by the Frieda's toilet cleaning team.

Community Clean-ups/Multi agency operations

(Assistant Area Manager/Area Manager)

We Endeavour to assist in all of the above using existing resources, it is important that precise location information and what works are required are given in advance, to enable efficient resourcing

Education

(Rachel Charlton & Kate Stanley)

Martin Allen & Carol Hartley are the Litter Education Officer's for the Enforcement Division. Their role is to prepare a presentation to take into all high schools in Leeds, in an attempt to educate 14 -17 years old pupils about litter and the consequences of leaving litter.

This is aimed at this particular age group because now they can be fined whereas previously they were not. As an alternative to paying the fine we have introduced a Youth Reparation Scheme where by they do 3 hours reparation work on a Saturday Morning.

Refuse Collection (Assistant Area Manager/Area Manager)

Currently we collect domestic household waste (trash) in Black wheeled bins/bags weekly, recyclable materials (not glass) in green bins/bags 4 weekly. From all non- trade premises in the Outer North West Area

We are also running a pilot garden waste collection (Brown Bins) from approx. 4,000 properties in the Outer North West Area , From October to February (collect every 4 weeks) March to September (collect every 2 weeks). It is hoped that this service can be rolled out to other areas if successful and budgets allow.

Routes:

Black – W3/W4/W14/W15/W16/F11/F15/HTA/W32

Green – G3/G4/G14/G15/G16/G12/F40/F41/F42/F43

Brown – C5

Customer Care (Ian D Barker)

Area Customer Care Officer is Ian Barker. Ian will act on Customers behalf to resolve service or operational issues and ensure that all complaints are closed out to the customers satisfaction and on the Siebel system..

Bulky Collection Service (Call Centre **0845 124 0113**)

The bulky waste collection will remove up to 4 large items (e.g sofas, wardrobes, beds etc.) 6 small items or up to 10 bags of waste free of charge. When making the request the caller will be asked to identify the items. There are particular items that are not included in this free service (e.g. builders/plumbers material etc.)

This service is of particular value to members of the public who do not have their own transport and are unable to take the items themselves to the nearest Household Waste site (There are 11 throughout the city)

Contact Information

Environmental call centre:- 0845 124 0113

This

North West Area Management Team

(Refuse/Street Cleansing/gully issues)

Position	Name	Mobile Number
Assistant Area Manager	Peter Liley	(07891) 273743
Assisting the manager	Dennis Sellers	(07891) 273743
Area Manager	Paul Lyons	(07891) 275510
Principal Area Manager	Paul Sanderson	(07891) 273797
Customer Care Officer	Ian D Barker	(07891) 275606

contact number should be used for all requests for the services outlined above and/or enquiries complaints etc.

Enforcement

Position	Name	Mobile Number
North Westl	David Gomersall	
North West Highways	Wan Malachi	(07891) 272761

Other Functions

	Name	Contact Number
Arterial roads	Paul Sanderson	(07891) 273797
Toilets/Graffiti/Needles	Frieda Haley	(07891) 273797
Grass Cutting	Mike W Cox	(07891) 273772
Household Waste Sites	Glen Maude	(07891) 273714
Enforcement/Litter Education	Rachel Charlton & Kate Stanley	0113 2476474



Originator: Jane
Pattison/Helen Bowker
Tel: 395 2827

Report of the Director of Environment and Neighbourhoods

North West (Outer) Area Committee

Date: 25th February 2008

Subject: Key Messages from Area Committee Sub Groups and Forums

<p>Electoral Wards Affected:</p> <p>Adel & Wharfedale Guiseley & Rawdon Horsforth Otley & Yeadon</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

The purpose of this report is to update Members on the Area Committee sub groups and ward forums that have taken place since the last Area Committee meeting.

1.0 Background

- 1.1 The Area Committee has an ad-hoc policy group, and three sub groups looking at service provision within the delegated functions of Community Safety, Children & Young People and Streetscene.
- 1.2 There are currently two ward forums in the outer area in Guiseley & Rawdon ward and a new Yeadon forum in Otley & Yeadon ward. The forums meet on a regular basis approximately three or four times a year.

2.0 Community Safety Sub Group

- 2.1 There has not been a meeting of the Community Safety sub group since the last Area Committee. The next meeting is due to take place in February and it will be held jointly with the Children and Young People's sub group at the request of members.

3.0 Streetscene Sub Group

- 3.1 There has been no Streetscene sub group since November 2007. The next meeting is due to take place on 25th February 2008.

4.0 Children and Young People's Sub Group

- 4.1 There has not been a meeting of the Children and Young People's sub group since the last Area Committee. The next meeting will take place jointly with the Community Safety sub group in February.

5.0 Guiseley & Rawdon Forum

- 5.1 There has been one meeting of the forum since the last Area Committee on the 9th January 2008. It was attended by the Guiseley and Rawdon members, officers from area management and members of the public. The following key messages were agreed:

- Members felt that a formal Area Action Plan was not appropriate for the needs of Guiseley. Instead a 'plan of actions' to improve Guiseley will be devised.
- A 'pedestrian paper' developed by members of the Forum was circulated. It considered a range of issues that act as barriers to pedestrian travel, such as obstructions on pavements and unsatisfactory crossings and routes.
- An approach to the design of housing estates called 'shared space' was cited as problematic, particularly for visually impaired residents. 'Shared space' refers to the layout of the communal areas of a housing estate, where cars may park and pedestrians access the estate and its buildings. A notable feature of 'shared space' is the absence of pedestrian paths and the option for cars to park almost anywhere. This was considered detrimental to the safety of pedestrians.
- The forum supported the pedestrian paper in its aims of improving health and local livability by addressing the barriers in pedestrian travel which currently exist in some parts of Guiseley.
- A paper has been produced by Aireborough Civic Society entitled 'submission to Metro of suggestions to improve bus services in the Yeadon and Guiseley area'. The paper included suggestions to restore routes in the area and to pay particular attention to public transport links to the airport and railway station. The paper also suggested increased marketing of bus services and cheaper fares for short journeys.

6.0 Yeadon Forum

- 6.1 The first meeting of the newly formed Yeadon Forum was held on the 10th December 2007. It was attended by the ward members and an officer from Area Management. The forum agreed the terms of reference and elected Councillor Campbell as Chair of the forum. A programme of issues was then discussed with members which will

be followed up at future meetings with the appropriate agencies. Relevant Council Officers from Highways Services and Streetscene Services as well as a representative from Leeds Bradford Airport will be invited to the next meeting. The next meeting is to take place on Tuesday 4th March 2008 at Yeadon Town Hall.

7.0 Tenancy Enforcement Meeting

7.1 A tenancy enforcement meeting was held on the 11th December 2007 to discuss issues around problem tenants and the allocation of new tenancies in the area. Ward Members attended the meeting along with officers from Area Management, West Yorkshire Police and West North West Homes. A key message from the meeting was that all of the ALMOs should have a consistent approach across the city to lettings and enforcement policies. Other issues discussed included;

- WNWH are currently reviewing their tenancy agreements to make them clearer and more conditional
- Estate Management Officers are to take a more proactive role in visiting T tenants
- Estate Management Officers will be contacting Members to arrange estate visits
- WNWH are to publicise what actions have been taken or can be taken against tenants in breach of their tenancy agreements. This will become a standard item in the WNWH quarterly newsletter.

8.0 Recommendations

8.1 The Area Committee is asked to note the contents of this report:

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Originator: Jason Singh

Tel: 395 2825

Report of the Director of Environment and Neighbourhoods

Outer North West Area Committee

Date: 25th February 2008

Subject: Acting Area Manager's Report

<p>Electoral Wards Affected:</p> <p>ALL</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Ethnic minorities <input type="checkbox"/></p> <p>Women <input type="checkbox"/></p> <p>Disabled people <input type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

EXECUTIVE SUMMARY

This purpose of this report provides an update on a number of projects, not covered elsewhere on the agenda. The Area Committee is asked to note the contents of the report and to make comment.

1.0 Purpose of the Report

1.1 This report provides Members with information about issues in the area which are not addressed elsewhere on the agenda.

2.0 Otley and Yeadon DPPO's

2.1 Two Legal notices were carried in the Wharfedale Observer on the 16th January for the Otley and Yeadon Designated Public Places Orders (DPPO's). They are due to expire on the 13th February, marking the end of the consultation period.

2.2 The next stage of the process is to present a report to Licensing Panel incorporating the views received from Otley Town Council, Otley and Yeadon Pubwatches, West Yorkshire Police and through correspondence received from members of the public. All correspondence received so far, supports the introduction of DPPO's in Otley and Yeadon.

3.0 Town & District Centre Regeneration Schemes

- 3.1 **Otley** - A planning application has been submitted by Leedswatch for the installation of a 5 camera CCTV system in Otley Town Centre. An outcome is still awaited however after discussions with planning officers this is expected soon. Work is still anticipated to start on site by the end of March.
- 3.2 The tender for the remainder of the work on the Market Place has gone out with a closing date for submission on the 20th February.
- 3.3 An information session will be held at The Buttercross in Otley Market Place on the 22nd February from 10am until 4pm to inform members of the public about the progress of the scheme.
- 3.4 **Yeadon** - A planning application has been submitted by Leedswatch for the installation of a 3 camera CCTV system on Yeadon High Street. An outcome is still awaited, however after discussions with planning officers, again this is expected soon. Work is still anticipated to start on site by the end of March.
- 3.5 A further planning application was submitted in early January for the works to the area immediately in front of the Town Hall.
- 3.6 The Design and Cost Report for the remainder of the scheme has been submitted to the Executive Board and was due for consideration at the 8 February meeting. Following this, tender documents will be finalised and invitations for the work will be sought.
- 3.7 An information session will be held on Thursday 6th March from 1pm- 7pm at Yeadon Town Hall to inform members of the public about the progress of the scheme.
- 3.8 **Otley Civic Centre** – Executive Board agreed to financially support the refurbishment of Otley Civic Centre in conjunction with Otley Town Council, following which the freehold would be transferred to the Town Council. A formal partnership offer has been made to Otley Town Council and a response is awaited.
- 3.9 **Horsforth Old Library** – Work is on going with the asset management unit, area management and the youth service regarding the conversion of the former Horsforth library into a purpose-built facility for young people in the area, as well as providing office accommodation for the Area Management team.
- 3.10 **Bramhope**- As reported at previous meetings, a parking scheme for Bramhope village centre was worked up in preparation for any available new funding. This scheme will need to be revisited if new Town and District Centre funds are made available.

4.0 Community Centres Update

- 4.1 As of the 1st February, a further two Community Centres have transferred to Environment & Neighbourhoods to the portfolio of the Area Committee – Cross Green Community Centre in Otley and Stanhope Drive Youth Centre in Horsforth.
- 4.2 The Area Committee now has responsibility for 7 Community Centres in the area. Three of these are leased and the remaining four are directly managed.

4.3 A report is currently being prepared that will compare the current charges made at Community Centres with the proposed new pricing structure and the effect that will have on current users of the centres. It is intended to present this report to the April Area Committee meeting.

5.0 Neighbourhood Improvement Areas Update

5.1 An action plan has been drafted for the Holtdales in Adel and Wharfedale ward. The next stage is for officers from WNWH, Streetscene Services, Highways and Area Management to attend the Holt Park Residents AGM on the 4th March, with the aim of seeking residents views on their area.

5.2 A household survey is being developed for the Henshaws in Otley & Yeadon ward and residents will be asked for their thoughts on where they live. Residents views will be sought on issues including the environment, community safety and parking.

5.3 A final report and action plan has been presented to the Churches Together in Otley, Weston Estate Steering Group by the consultant employed to work with the group. All relevant actions are being followed up by appropriate officers in the Council and other agencies.

6.0 Netherfield Road Car Park

6.1 The Council is currently in the process of having the car park at Netherfield Road in Guiseley conveyed to them and are determining timescales for the resurfacing and lighting of the car park. An application has been submitted to the Local Transport Plan (LTP) to enable the work to be carried out.

6.2 Consideration is also been given to car park pricing and what Traffic Regulation Orders may need to be introduced to the area. The car park will be operated by Leeds City Council as a park and ride facility for the station providing in the region of 100 spaces.

6.3 In addition to the new car park it is hoped that the clock that was previously located on the Brook Crompton site, will be incorporated into the car park scheme, as it is considered to be a significant, local landmark for the area.

7.0 Recommendations

7.1 The Area Committee is asked to note the updates provided in this report.

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